



How to Process Your Foster Pet's Adoption in Four Easy Steps

1. **SHARE MEDICAL RECORDS.** Guide your adopter through the medical history of your pet. Use the sample guide provided for help.

If you cannot locate the medical records, please email our team at adoptions@jaxhumane.org with the pet's name.

2. **SHARE BEHAVIOR INFO.** Behavior information, including links to tips for introducing other pets to the home, are located in the adoption agreement. They can also visit <http://jaxhumane.org/behavior> to access these documents. Please disclose any behavior information you were given by JHS.
3. **COMPLETE ONLINE ADOPTION FORM.** Have the adopter fill out the online adoption form. Secure credit card payments can be processed via the form. The adopter will receive a copy of the form via email once submitted.

Cats: bit.ly/jhscat

Dogs: bit.ly/jhsdog

A city licensing fee payment of \$20 is required for all citizens of Duval County if their pet has received a rabies vaccine (3 months or older). Duval County citizens will receive a rabies tag via mail after the adoption is processed.

4. **HAND OFF THE PET.** Congratulate them on their new family member, and give yourself a pat on the back for helping the animals! We appreciate you. The adoption is now complete.

Any questions throughout the adoption process? Email adoptions@jaxhumane.org

For tips to promote your foster for adoption, please visit:

- jaxhumane.org/fosterbingo
- jaxhumane.org/fostertip1